<table>
<thead>
<tr>
<th>Age/Category</th>
<th>Re-issuance clarification</th>
<th>OCI card holders can travel with following documents</th>
</tr>
</thead>
</table>
| Infant to completion of 20 Years | Reissuance of OCI is NOT required; Only new passport details and new photo has to be updated/uploaded on the OCI Portal each time a new passport is issued. | • Original OCI Card  
• New Passport |
| After completion of 20 Years   | Re-issuance of OCI card is required once on acquiring a new passport.                      | • Original OCI Card  
• New Passport |
| 50 Years & Above              | Reissuance of OCI is NOT required; Only new passport details and new photo has to be updated/uploaded on the OCI Portal once after acquiring a new passport after turning 50. | • Original OCI Card  
• New Passport |
Applicants applying for Miscellaneous Services, please read

4. OCI card holder may upload the documents within 3 months of issue of new passport. This service will be on gratis basis. A simple form along with provision for uploading these documents to be provided.

5. On uploading of the documents as at (2) & (3) above, an auto email to be sent by the system to the OCI card holder confirming that the documents have been successfully uploaded.

6. After verification of the uploaded details by concerned Indian mission/FRRO, an acknowledgement through email to be automatically sent to the OCI card holder informing “Updated details have been taken on record”.

7. It is mandatory to upload Applicant’s image and Applicant’s signature image during OCI-Registration
   - Both the images must be in jpeg or jpg format, with max size 500kb.
   - The height and width of the Applicant Photo must be equal.
   - The minimum dimensions are 200 pixels (width) x 200 pixels (height).
   - The maximum dimensions are 1500 pixels (width) x 1500 pixels (height).
   - The height and width of the Signature Photo must have aspect ratio 1:3
   - The minimum dimensions are 200 pixels (width) x 67 pixels (height).
   - The maximum dimensions are 1500 pixels (width) x 500 pixels (height).
   - Kindly be ready with both these images before starting the registration process.
Online OCI Services

OCI Miscellaneous Services

These services can be availed for re-issuance / issuance of duplicate OCI documents in the following category of cases:

1. In case the existing OCI card holder wishes to update/upload the latest information about his latest passport, Change in address/Occupation/Contact details, the OCI card holder can select the option(s) as given below and upload the latest photograph and requisite documents. These details shall be updated into the OCI system records and an acknowledgement shall be shared with OCI card holder on his/her registered email ID. The services under these categories are gratis in nature:
   1. In case issuance of new Passport Details (each time a new passport is issued up to 20 years of age and once after completing 50 years of age)
   2. In case change in address/occupation/contact details.

2. These Misc services can be availed for re-issuance of OCI Card as well as updating the information time to time as mentioned in the MHA notification dated 16th April, 2021. The re-issuance of new OCI card will be applicable for following categories:
   1. In case of issuance of new passport (once a new passport is issued after completing 20 years of age.)
   2. In case of change of personal particulars viz. name, father’s name, nationality etc.
   3. In case of loss/damage of OCI registration certificate.

* Fill Captcha to Proceed
Select One Of The Following Options As Per Your Requirement

- Fill New Miscellaneous Application
- Complete Partially-Filled Miscellaneous Application
Provide Required Information To Proceed

**Passport Number **
( as in OCI Records)

**Fill-up any one of the following three fields as recorded in the OCI registration Card / U-Visa**

<table>
<thead>
<tr>
<th>Field</th>
<th>Input Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>U-Visa No #</td>
<td></td>
</tr>
<tr>
<td>OCI Number #</td>
<td></td>
</tr>
<tr>
<td>File No #</td>
<td></td>
</tr>
</tbody>
</table>

**Fill-up any one of the following two fields as recorded in the OCI registration Card / U-Visa**

<table>
<thead>
<tr>
<th>Field</th>
<th>Input Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Of Birth</td>
<td></td>
</tr>
<tr>
<td>Mother's Name</td>
<td></td>
</tr>
</tbody>
</table>
## Applicant Details

<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>OCI Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicant Date of Birth</th>
<th>Issue Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Passport Number</th>
<th>Applicant Mail-id</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Services for re-issuance of OCI Card (Chargeable)

- Change of Personal Particulars
- Loss/Damage of OCI Certificate/Visa

## Services for updation of information in OCI records (Gratis Service)

- Passport Particulars Update
- Address/Occupation Update

### View the Activity for which you are already seeking

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>File No.</th>
<th>Temporary Reference No.</th>
<th>Service Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**The instructions for the OCI Misc Applicants**

These OCI services can be availed for re-issuance of OCI Card as well as updating the information time to time as mentioned in the MHA notification dated 16th April, 2021. The re-issuance of a new OCI card will be applicable for the following categories:

1. In case of issuance of new passport (once a new passport is issued after completing 20 years of age.)
2. In case of change of personal particulars viz. name, father’s name, nationality etc.
3. In case of loss/damage of OCI registration certificate.

**The instructions for the OCI Misc Applicants**

In case the existing OCI card holder wishes to update/upload the latest information about his latest passport, change in address/Occupation/Contact details, the OCI card holder can select the option(s) as given below and upload the latest photograph and requisite documents. These details shall be updated into the OCI system records and an acknowledgement shall be shared with OCI card holder on his/her registered email ID. The services under these categories are gratis in nature:

1. In case issuance of new Passport Details (each time a new passport is issued up to 20 years of age and once after completing 50 years of age)
2. In case change in address/occupation/contact details.
Online OCI Services

OCI Image Upload

Your File Reference Number is

Till now you have successfully registered Part-A. After uploading photo and signature, you will be redirected to fill the Part B to complete the registration.

Kindly ensure following points before uploading photo

- Applicant’s Image and Applicant’s Signature Image should be of jpeg or jpg format.
- Applicant’s Image and Applicant’s Signature Image size should not be larger than 500KB.
- Applicant’s Images must be square; i.e., aspect ratio must be 1:1
- Applicant’s Signature Images should have aspect ratio (height:width) must be 1:3
- If you don’t want to upload photograph, you can click the “Exit Now” button below.

View Photo Specification Click Here

Yes I am ready with the image
Exit Now